



LICENSING OF PROCUREMENT COMPANIES (FUEL IMPORTATION) IN 2021

SECTION 29 AND 30 OF THE PETROLEUM ACT (CHAPTER 13:22) OF 2006

The Zimbabwe Energy Regulatory Authority (ZERA) hereby notifies the petroleum industry that the Authority is now accepting applications for the procurement (fuel importation) licenses for 2021 under the following conditions:

- a) License fee is US\$24 360 (VAT Exclusive)
- b) Applicants must provide the following:
 - Completed application form
 - Proof of ownership or management of a minimum of 3 retail sites or
 - Proof of fuel imports of a minimum of 10 million litres in any one year from 2016 to 2019
 - Certified copy of Certificate of Incorporation
 - Certified copy of CR14
 - Certified copy of CR6
 - Certified copy of CR2 or Share certificates or Memorandum of Association
 - Tax clearance certificate
 - Proof of project funding
 - Company profile with management structure
 - Proof of capacity for transportation and storage of imported fuel
 - Certified copy of Applicant's ID
 - 2020 fuel imports returns by month.
- c) Applications must be submitted via email to licensing@zera.co.zw in PDF format only.
- d) All operators are advised that they have up to **30 April 2021** to be compliant in this regard as no other licenses will be acceptable for procurement (importation) of fuel starting 1 May 2021.
- e) **Please take note that payment of license fees into the ZERA account without submitting adequate application documents does not warrant the issuance of a license.**
- f) Application forms are available for download at www.zera.co.zw or can be requested via licensing@zera.co.zw
- g) **Please be informed that once the license has been approved, an e-license will be emailed to the applicant as opposed to a hard copy license.**

Please be advised that since the 2019 procurement license was also valid in 2020, all procurement companies who used such licenses to procure fuel in 2020 are required to pay ZWL2 million (VAT Exclusive) by **31 October 2021**. Failure to regularise 2020 license will lead to cancellation of the 2021 license.

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