



2021 PREPAYMENT METER SUPPLY SCHEME AGENTS APPLICATION FORM

*Please submit the completed form via email to
vsibanda@zera.co.zw and cc admin@zera.co.zw*

*The email should be clearly marked 2021 PREPAYMENT METER
SUPPLY SCHEME AGENTS APPLICATION on the subject*

ZIMBABWE ENERGY REGULATORY AUTHORITY

Tel: +263 242 780010, 250 696

E-Mail : admin@zera.co.zw

Website : www.zera.co.zw

APPLICATION FORM: PREPAYMENT METER SCHEME SUPPLY AGENTS

A: Agent Details

Agency Details			
Date:			
Registered Name of the Agency:			
Trading Name of the Agency:			
Company Registration Number:	VAT Registration Number:	Income Tax Registration Number:	
Fixed/Mobile Phone Number(s):		Email Address(es)	
Name of Contact Person:		Contact Numbers: Mobile:..... Office: Other:.....	
Business Physical Address:		Postal Address:	
Directorship:			
Title			
Name			
Designation			
Physical Address			
Postal Address			
Email address			
Website			
Country			
Signature			

B: Commercial documentation to be submitted

Please submit the following documentation or the equivalent in the country of residence:

No.	Documentation Submitted	Tick	Office Use Only
1.	Company Profile		
2.	Certified copy of Certificate of Incorporation		
3.	Certificate copy of CR6 or foreign equivalent		
4.	Certificate copy of CR5 or foreign equivalent		
5.	Certificate copy of CR2 or Share Certificates or foreign equivalent		
6.	Certified ID/passport copy of Applicant		
7.	ZIMRA Tax Registration with copies of valid tax clearance certificates or foreign equivalent		
8.	Three reference letters for business conducted in the last 12 months		
9.	Duly signed company letterhead declaration of no involvement in corruption by Directors and endorsed by a Commissioner of Oaths.		
10.	Proof of financial capacity to fund the scheme using own resources.		
11.	Proof of lease agreement/title deeds for business premises		

Please note that a proof of payment for a non-refundable registration fee of ZWL\$1,000.00 should be attached on submission.